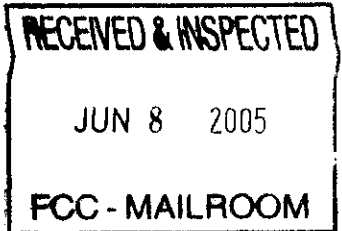


**Before the  
FEDERAL COMMUNICATION COMMISSION  
Washington, D.C. 20554**



In the Matter of	)	
	)	
Request for Review by Colegio Nuestra	)	
Senora Del Carmen	)	Form 471 Application No. 359532
Decision of the Universal Service	)	& 359494
Administrator	)	
Schools and Libraries Universal Service	)	CC Docket No. 02-6
Support Mechanism	)	

DOCKET FILE COPY ORIGINAL

TO: Wireline Competition Bureau

**REQUEST FOR REVIEW**

Pursuant to Sections 54.719(c) and 54.721 of the Federal Communications Commission ("Commission" or "FCC") rules, 47 C.F.R. §§ 54.719(c) and 54.721 (2003), Colegio Nuestra Senora del Carmen ("Colegio Del Carmen") hereby appeals the decision of the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company to deny the requested discount in Funding Year 2003.(07/01/2003 – 06/30/2004).

**I. BACKGROUND**

The Colegio Del Carmen is a non-profit educational institution credited by the Middle State Association of Colleges and Schools. Colegio Del Carmen is an eligible entity for discount under the E-Rate Program.

Colegio Del Carmen as a member of Consorcio de Escuelas Católicas followed the SLD ruling in the E-Rate service procurement process for funding year 2003. The Consorcio de Escuelas Católicas in representation of Colegio Del Carmen and other Consortium members conducted the Form 470 filing and Service Providers selection process.<sup>1</sup>

No. of Copies rec'd 0  
List ABCDE

<sup>1</sup> See copy of Form 470 filed by the Consorcio de Escuelas Catolicas (Exhibit A)

#### **IV. COLEGIO NUESTRA SENORA DEL CARMEN COMPLIED WITH THE SLD'S RULES AND PROCEDURES CONSIDERING PRICE AS THE PRIMARY FACTOR.**

As illustrated in Annexes 1, 2 and 3 **Colegio Del Carmen did follow the SLD rules and procedures and considered price as the primary factor** in the proposal evaluation process.

The SLD established that the school must follow an open and fair competitive process in selecting the E-Rate service provider. The SLD instructed the schools to select the most cost-effective provider of the desired services, with price being the primary factor in the proposal evaluation. The SLD goes on clarifying that price should not be the only factor, that other relevant factors should also be evaluated. See

<http://www.sl.universalservice.org/whatsnew/reminders%2Df470.asp#F470R2>.

#### **V. CONCLUSION**

Colegio Del Carmen demonstrated to the SLD that the rules and procedures stated in the program were followed, therefore, we respectfully request the Federal Communications Committee to approve in full this appeal and reissue a new FCDL to Colegio Del Carmen granting the Internet Access and Internal Connections E-Rate funds for funding year 2003.

Respectfully submitted,

**COLEGIO NUESTRA SENORA DEL CARMEN**

\_\_\_\_\_

Carmen Diaz

Director, Colegio Nuestra Senora del Carmen

PO Box 937

Hatillo, PR 00986

Tel: 787-898-2800

Fax: 787-820-5258

May 24, 2005

FCC Form

Approval by OMB  
3060-0806**470****Schools and Libraries Universal Service  
Description of Services Requested  
and Certification Form***Exhibit A*

Estimated Average Burden Hours Per Response: 4.0 hours

This form is designed to help you describe the eligible telecommunications-related services you seek so that this data can be posted on the Fund Administrator website and interested service providers can identify you as a potential customer and compete to serve you.

Please read instructions before beginning this application.

(To be completed by entity that will negotiate with providers.)

**Block 1: Applicant Address and Identifications**

Form 470 Application Number: 663070000429655

Applicant's Form Identifier: ARECIBO2003

Application Status: CERTIFIED

Posting Date: 11/13/2002

Allowable Contract Date: 12/11/2002

Certification Received Date: 11/18/2002

1. Name of Applicant:  
CONSORTIUM ESCUELAS CATOLICAS2. Funding Year:  
07/01/2003 - 06/30/20043. Your Entity Number  
231955

4a. Applicant's Street Address, P.O.Box, or Route Number

MUNOS RIVERA #85

City

CAGUAS

State

PR

Zip Code

00726-0899

b. Telephone number

(787) 743- 1171

c. Fax number

(787) 258- 0848

d. E-mail Address

sec@coqui.net

5. Type Of Applicant

- ☒ Individual School (individual public or non-public school)
- ☐ School District (LEA; public or non-public [e.g., diocesan] local district representing multiple schools)
- ☐ Library (including library system, library branch, or library consortium applying as a library)
- ☐ Consortium (intermediate service agencies, states, state networks, special consortia)

6a. Contact Person's Name: Gilberto Perez

First, fill in **every** item of the Contact Person's information below **that is different from Item 4, above**.  
**Then** check the box next to the preferred mode of contact. (At least one box **MUST** be checked.)

6b. Street Address, P.O.Box, or Route Number

MUNOS RIVERA #85

City

State

Zip Code

<b>CAGUAS</b>	<b>PR</b>	<b>00726-0899</b>
<b>6c. Telephone Number (787) 743- 1171</b>		
<b>6d. Fax Number (787) 258- 0848</b>		
<b>6e. E-mail Address sec@coqui.net</b>		

**Block 2: Summary Description of Needs or Services Requested**

**7 This Form 470 describes (check all that apply):**

a. ☒ Tariffed services - telecommunications services, purchased at regulated prices, for which the applicant has no signed, written contract. A new Form 470 must be filed for tariffed services for each funding year.

b. ☒ Month-to-month services for which the applicant has no signed, written contract. A new Form 470 must be filed for these services for each funding year.

c. ☒ Services for which a new written contract is sought for the funding year in Item 2.

d. ☐ A multi-year contract signed on or before 7/10/97 but for which no Form 470 has been filed in a previous program year.

**NOTE: Services that are covered by a signed, written contract executed pursuant to posting of a Form 470 in a previous program year OR a contract signed on/before 7/10/97 and reported on a Form 470 in a previous year as an existing contract do NOT require filing of a Form 470.**

**What kinds of service are you seeking: Telecommunications Services, Internet Access, or Internal Connections? Refer to the Eligible Services List at [www.sl.universalservice.org](http://www.sl.universalservice.org) for examples. Check the relevant category or categories (8, 9, and/or 10 below), and answer the questions in each category you select.**

**8 ☒ Telecommunications Services**

***Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?***

a. ☐ **YES**, I have an RFP. It is available on the Web at or via (check one):  
☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b. ☒ **NO**, I do not have an RFP for these services.

**If you answered NO, you must list below the Telecommunications Services you seek. Specify each service or function (e.g., local voice service) and quantity and/or capacity(e.g., 20 existing lines plus 10 new ones). See the Eligible Services List at [www.sl.universalservice.org](http://www.sl.universalservice.org) for examples of eligible Telecommunications Services. Remember that only eligible telecommunications providers can provide these services under the universal service support mechanism. Add additional lines if needed.**

<b>Service or Function:</b>	<b>Quantity and/or Capacity:</b>
<b>T1 Lines or Fractional</b>	<b>12 Schools</b>
<b>Basic Telephone Service</b>	<b>12 Schools</b>
<b>Long Distance Service</b>	<b>12 Schools</b>
<b>Distance Learning</b>	<b>12 Schools</b>
<b>WAN Service</b>	<b>12 Schools</b>
<b>Maintenance Service</b>	<b>12 Schools</b>
<b>Interactive TV</b>	<b>12 Schools</b>
<b>Installation Services</b>	<b>12 Schools</b>
<b>Design Services</b>	<b>12 Schools</b>

**9 ☒ Internet Access****Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?**

a ☒ **YES**, I have an RFP. It is available on the Web at or via (check one):  
☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b ☒ **NO**, I do not have an RFP for these services.

If you answered **NO**, you must list below the Internet Access Services you seek. Specify each **service or function** (e.g., monthly Internet service) and quantity and/or capacity(e.g., for 500 users). See the Eligible Services List at [www.sl.universalservice.org](http://www.sl.universalservice.org) for examples of eligible Internet Access services. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
Internet Service	12 Schools
WAN Service	12 Schools
On Premise Equipmet	12 Schools
Bundled Service	12 Schools
Installation and Setup	12 Schools
E-Mail Service	12 Schools

**10 ☒ Internal Connections****Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?**

a ☒ **YES**, I have an RFP. It is available on the Web at or via (check one):  
☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b ☒ **NO**, I do not have an RFP for these services.

If you answered **NO**, you must list below the Internal Connections Services you seek. Specify each **service or function** (e.g., local area network) and quantity and/or capacity(e.g., connecting 10 rooms and 300 computers at 56kbps or better). See the Eligible Services List at [www.sl.universalservice.org](http://www.sl.universalservice.org) for examples of eligible Internal Connections services. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
Server	12 Schools
Router	12 Schools
Switches	12 Schools
Internal Wiring	12 Schools
Fiber	12 Schools
UPS	12 Schools
Master Control Unit	12 Schools
Video Channel Modulator	12 Schools
CALS	12 Schools
System Upgrades	12 Schools
Switchoverboard	12 Schools
Video Amplifier	12 Schools
Installation Services	12 Schools
Design and Documentation	12 Schools
Wireless LAN	12 Schools
Multipoint Control Unit	12 Schools

**11 (Optional)** Please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking. This need not be the contact person listed in Item 6 nor the signer of this form.

Name:

Gilberto Perez

Title:

Development Director

Telephone number

(787) 743 - 1171

Fax number

(787) 258 - 0848

E-mail Address

sec@coqui.net

12. ☒ Check here if there are any restrictions imposed by state or local laws or regulations on how or when providers may contact you or on other bidding procedures. Please describe below any such restrictions or procedures, and/or provide Web address where they are posted and a contact name and telephone number for service providers without Internet access.

13. If you intend to enter into a multi-year contract based on this posting or a contract featuring an option for voluntary extensions you may provide that information below. If you have plans to purchase additional services in future years, or expect to seek new contracts for existing services, summarize below (including the likely timeframes).

**Schools will update their technology plan based on their individual year to year achievement.  
Vendors must contact the individual schools for details**

**Block 3: Technology Assessment**

14. ☒ **Basic telephone service only:** If your application is for basic local and long distance telephone service (wireline or wireless) only, check this box and skip to Item 16.

15. Although the following services and facilities are ineligible for support, they are usually necessary to make effective use of the eligible services requested in this application. Unless you indicated in Item 14 that your application is ONLY for basic telephone service, you must check at least one box in (a) through (e). You may provide details for purchases being sought.

a. Desktop software: Software required ☒ has been purchased; and/or ☐ is being sought.

b. Electrical systems: ☒ adequate electrical capacity is in place or has already been arranged; and/or ☐ upgrading for additional electrical capacity is being sought.

c. Computers: a sufficient quantity of computers ☒ has been purchased; and/or ☐ is being sought.

d. Computer hardware maintenance: adequate arrangements ☒ have been made; and/or ☐ are being sought.

e. Staff development: ☒ all staff have had an appropriate level of training /additional training has already been scheduled; and/or ☐ training is being sought.

f. Additional details: Use this space to provide additional details to help providers to identify the services you desire.

**Vendor must visit or contact the individual billed entities for details on requirements**

**Block 4: Recipients of Service**

16.

**Eligible Entities That Will Receive Services:**

Check the ONE choice (a,b or c) that best describes this application and the eligible entities that will receive the services described in this application. You will then list in Item 17 the entity/entities that will pay the bills for these services.

a. ☒ Individual school or single-site library.

b. ☒ Statewide application for (enter 2-letter state code) representing (check all that apply):

- ☐ All public schools/districts in the state:  
☐ All non-public schools in the state:  
☐ All libraries in the state:

If your statewide application includes INELIGIBLE entities, check here. ☐ If checked, complete Item 18.

c. ☒ School district, library system, or consortium application to serve multiple eligible entities:

Number of eligible sites	12
<i>For these eligible sites, please provide the following</i>	
Area Codes (list each unique area code)	Prefixes associated with each area code (first 3 digits of phone number) separate with commas, leave no spaces
787	262, 815, 817, 820, 859, 867, 871, 878, 879, 880, <input type="checkbox"/>
If your application includes INELIGIBLE entities, check here. <input type="checkbox"/> If checked, complete Item 18.	

#### 17. Billed Entities

List the entity/entities that will be paying the bills directly to the provider for the services requested in this application. These are known as Billed Entities. At least one line of this item must be completed. Attach additional sheets if necessary.

Entity	Entity Number
COLEGIO NUESTRA SENORA DEL ROSARIO	158867
COLEGIO SAN RAFAEL	158943
COLEGIO NUESTRA SENORA DEL CARMEN	158961
COLEGION SAN JUAN BAUTISTA	159097
COLEGIO SAN FELIPE	159193
COLEGIO SAN JUAN BOSCO	159199
HOGAR COLEGIO LA MILAGROSA	198174
COLEGIO SAGRADA FAMILIA	198178
COLEGIO SAN MIGUEL ELEMENTAL	198185
COLEGIO SAN MIGUEL SECUNDARIO	198186
COLEGIO NUESTRA SENORA DEL ROSARIO	198187
SUPERINTENDENCIA ESCUELAS CATOLICAS DIOCESIS DE ARECIBO	220081

**18. Ineligible Participating Entities**

*Does your application also seek bids on services to entities that are not eligible for the Universal Service Program? If so, list those entities here (attach pages if needed):*

Ineligible Participating Entity

Area Code

Prefix

**Block 5: Certification and Signature****19. The applicant includes:(Check one or both)**

- a. ☒ schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. Secs. 7801(18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b. ☒ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to elementary and secondary schools, colleges and universities).

**20. All of the individual schools, libraries, and library consortia receiving services under this application are covered by:**

- a. ☒ individual technology plans for using the services requested in the application, and/or
- b. ☒ higher-level technology plans for using the services requested in the application, or
- c. ☒ no technology plan needed; application requests basic local and/or long distance telephone service only.

**21. Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):**

- a. ☒ technology plan(s) has/have been approved by a state or other authorized body.
- b. ☒ technology plan(s) will be approved by a state or other authorized body.
- c. ☒ no technology plan needed; application requests basic local and long distance telephone service only. .

22. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

23. ☒ I recognize that support under this support mechanism is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

24. ☒ I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

25. Signature of authorized person: ☒

26. Date (mm/dd/yyyy): 11/18/2002

27. Printed name of authorized person: Lydia Hernandez

28. Title or position of authorized person: School Superintendent

29a. Address of authorized person:

City: State: Zip:

29b. Telephone number of authorized person: (787) 878 - 1095



29c. Fax number of authorized person: 0

29d. E-mail address number of authorized person:

**Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.**

**Service provider involvement with preparation or certification of a Form 470 can taint the competitive bidding process and result in the denial of funding requests. For more information, refer to the "Service Provider Role in Assisting Customers" at [www.sl.universalservice.org/vendor/manual/chapter5.doc](http://www.sl.universalservice.org/vendor/manual/chapter5.doc) or call the Client Service Bureau at 1-888-203-8100.**

**NOTICE:** Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form or in response to subsequent inquiries may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 470  
P.O. Box 7026  
Lawrence, Kansas 66044-7026  
1-888-203-8100**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD-Form 470  
c/o Ms. Smith  
3833 Greenway Drive  
Lawrence, Kansas 66046  
1-888-203-8100**

FCC Form 470  
May 2003

[New Search](#)

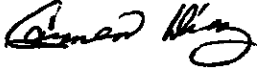
[Return To Search Results](#)

**COLEGIO NUESTRA SEÑORA DEL CARMEN**

Acreditado por: Departamento de Educación de P.R.  
Middle States Association  
of Colleges and Schools

P.O. Box 937, Hatillo, Puerto Rico 00659  
Tels. 898-2800 / 5235 • Fax 820-5258  
Web page - <http://netdial.caribe.net/~cncs>  
E-mail: [cncs@caribe.net](mailto:cncs@caribe.net)

May 13, 2004

From: Carmen Díaz   
Principal  
Colegio Nuestra Señora del Carmen  
PO Box 937  
Hatillo, Puerto Rico 00659

To: Letter of Appeal  
School and Libraries Division  
Box 125-Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981

RE: Appeal  
Funding Year: 2003  
Applicant: Colegio Nuestra Señora del Carmen BEN # 158961  
Application Number: 359532, 359494

Esteem Administrator:

The Colegio Nuestra Señora Del Carmen is appealing decision issued by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company correcting the original percentage of discount under the schools and libraries universal service support mechanism known as "E-Rate Program".

The Colegio Nuestra Señora Del Carmen is a non-profit educational institution credited by the Middle State Association of Colleges and Schools. Colegio Nuestra Señora Del Carmen is an eligible entity for discount under the E-Rate Program.

The SLD established that the school must follow an open and fair competitive process in selecting the E-Rate service provider. The SLD instructed the schools to select the most cost-effective provider of the desired services, with price being the primary factor in the proposal evaluation. The SLD goes on clarifying that price should not be the only factor, that other relevant factors should also be evaluated. See <http://www.sl.universalservice.org/whatsnew/reminders%2Df470.asp#F470R2>.

Colegio Nuestra Señora Del Carmen as a member of Consorcio de Escuelas Católicas followed the SLD ruling in the E-Rate service procurement process for funding year 2003. The Consorcio de Escuelas Católicas in representation of Colegio Nuestra Señora Del Carmen and other Consortium members conducted the Form 470 filing and Service Providers selection process. (annex 1)

**COLEGIO NUESTRA SEÑORA DEL CARMEN**

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Schools and Libraries Division

Page 2

May 13, 2004

On March 16, 2004, the SLD issued a Funding Commitment Decision Letter denying the Internet Access and Internal Connections funds to Colegio Nuestra Señora del Carmen. The SLD alleged "Bidding Violation" saying that "the documentation provided by the school demonstrated that the price was not the primary factor in the vendor selection". In establishing the basis for the decision, ("Colegio Nuestra Señora del Carmen did not use the price as the primary factor, therefore violated the bidding process"), in the documentation provided the SLD erred. The documentation provided clearly demonstrated that Colegio Nuestra Señora Del Carmen and the Consortium de Escuelas Católicas followed the SLD rules and procedures in selecting the service provider and that the price was the primary factor in the evaluation process.

Annexes 2 and 3, clearly informs and lists the procurement process events including the supporting documentation to demonstrate a compliant process to the vendors. Only one vendor presented proposals to the Consortium, therefore only one proposal was evaluated. Annex 4 is the communication address to the Catholic Schools from Caguas and Arecibo explaining how the process was made and the results. Annex 4-G, the weight factors table for the proposals evaluation established price as the primary factor.

The SLD may interpret the fact that the Consortium submitted Annex 4-G as an empty table and that the Consortium did not use this table at all. The fact is that only one vendor presented proposal and this vendor substantially complied with the proposal requirements (See Annex 4). Therefore there was no need or sense in filling out the referenced Annex 4-G table.

As illustrated in Annexes 1, 2, and 3 Colegio Nuestra Señora Del Carmen did follow the SLD rules and procedures and considered price as the primary factor in the proposal evaluation process. For that reason we respectfully request to the SLD to approve in full this appeal and reissue a new FCDL to Colegio Nuestra Señora Del Carmen granting the Internet Access and Internal Connections E-Rate funds for year 2003.

# Memo

*Annex 1*

**To:** Consorcio Members  
**From:** Gilberto Pérez *Gilberto Pérez*  
**CC:** Consorcio Advisors  
Regional Coordinators  
**Date:** August 26<sup>th</sup> 2002  
**Re:** E-Rate Funding Y6 Proposals General Guidance

---

The Consorcio Evaluation Committee agreed on procedures to follow with the vendors in the E-Rate funding year 6 procurement processes. Due to the fact that each school has different technology products and services requirements it will be difficult to release an RFP that cover all schools needs.

The Consorcio will publish a 470 that list in general the product and services the schools require implementing their technology plan initiative for year 2003-2004. Vendors will be advised to visit or contact the individual schools for gathering the necessary information to configure proposals that fulfill the individual schools requirements. Vendors will be informed that the proposals will be evaluated following the listed criteria. Also vendors will be advised that the Consorcio will receive proposals up to the 28<sup>th</sup> day after the 470 is published.

- Proposal gear to the individual schools requirements
- Prior years E-Rate program implementation experience
- K-12 industry experience
- Vendor technical capabilities

The Evaluation Committee will analyze whether or not is convenient to utilize last year weighting table for scoring vendors proposals.

## Notice to the Vendors

*Annex 2*

Date: November 30<sup>th</sup>, 2002

Form:   
Gilberto Pérez  
Consortium Process Advisor

Re: Consortium E-Rate Funding Year 2003 Procurement Specific Services  
Requirements

### General Statement

The consortium members include schools with previous participation in the E-Rate program and new schools in the program; as such you will find schools that are beginning to develop a Technology Plan and others on the implementation process. Vendors are encourage to evaluate each school technology infrastructure and curriculum implementation level and present what could be consider (to your understanding) you better approach to the individual schools plan.

Vendor proposal should be in full compliance with the E-Rate FCC and SLD regulations. If your proposal include non-cligible product of services, such product or services should be clearly identified. Vendors are encouraged to present alternatives on sharing technology or services between consortia members.

### Internet Access

Schools technology support personnel are limited, as such the integration of services or bundled services when it is the best cost effective solution for the school will be considered. Vendor should recommend the required bandwidth for each school. Please list the services or features included in your proposal.

Added value although may be available will not be considered as a weight factor in the evaluation process.

### Internal Connections

Based on the school building or rooms configurations and actual technology infrastructure the vendor should present in their proposal the required components to fulfill the individual schools technology infrastructure development plans.

## Notice to the Vendors

*Annex 3*

Date: November 30<sup>th</sup> 2002

Form:   
Gilberto Pérez  
Consortium Process Advisor

Re: Consortium E-Rate Funding Year 2003 Procurement Processes  
470's 476150000429546, 663070000429655

The Consortium member characteristics and needs are wide different. It is almost impossible to come up with a set of requirements that fulfill every schools needs. The Consortium developed procedures to manage the procurement processes as follows:

1. The Consortium published a 470's that reflect a list of all products and services that the consortium members may need. Vendors have until December 11<sup>th</sup>, 2002 to submit their proposal for the represented superintendence.
2. Service providers interested in presenting proposal should contact the individual schools to learn their specific requirements.
3. Service providers are encouraged to present tailored quotations that meet each school requirements.
4. Service Providers proposal should disclose information related to:
  - a. Proposal gear to the individual schools requirements<sup>1</sup>
  - b. Prior years E-Rate program implementation experience
  - c. K-12 industry experience
  - d. Vendor technical capabilities
5. Proposals will be directed to the Consortium for evaluation and recommendation to the schools.
6. The evaluation committee will review the proposals according to weighted factors. The vendor with the highest punctuation will be recommended.
7. Schools will be notified in a meeting, by telephone or e-mail on the consortium recommendations.
8. The Consortium will notify the vendors the recommendation made to the schools.
9. Consortium will coordinate the 471 filing process and the follow on request for information form the SLD.

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<sup>1</sup> See attached specific services requirements document.

## Catholic Schools Ad Hoc Committee

# Memo

Annex 4

To: Catholic Schools from Caguas and Arecibo  
From: Gilberto Pérez *[Signature]*  
CC: Regional Coordinators  
Date: December 17<sup>th</sup> 2002  
Re: Funding Year 6 Service Provider Selection

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### **Funding Year 6 Proposals Evaluation.**

The evaluation committee met on December 16<sup>th</sup>, 2002 to evaluate the proposals submitted by vendors for Caguas and Arecibo Dioceses in response to the 470's posted.

11 vendors contacted the Consortium and were directed as agreed in the General Guidance memorandum dated September 3, 2002. Although we encouraged vendors to submit their bids NEVESEM Inc. was the only vendor that submitted proposal. The committee evaluated NEVESEM's proposal under the established criteria.

- Proposal gear to the individual schools requirements
- Prior years E-Rate program implementation experience
- K-12 industry experience
- Vendor technical capabilities

The Committee concluded based on individual members evaluation and various schools investigation that NEVESEM Inc. proposal substantially complied with the schools requirements and the established criteria. It was the Committee to recommend the Consortia members to endorse NEVESM Inc. as their 471, Internet Access and Internal Connections Service Provider for Funding Year 6.

Due to the fact that we are in the final dates of the semester, the schools directors will be notified by telephone and assisted in the 471 compilation and filing process.



Annex 4-G

Annex 4-G

Consortio de Escuelas Católicas

E-Rate Funding Year 6  
Proposal Evaluation

School Individual Approach	15				
E-Rate Project Reference	25				
Technical Capabilities	15				
K-12 Experience	15				
Price	30				

\* Other columns may be added depending on the number of companies participating.